

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
December 10, 2007**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Verne M. Pierson, Commissioner Gerald W. Gustafson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Tony Judd, District Secretary Kathy Hale and Public Prevention Education Officer Myra Merdian-Drake.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF THE MINUTES:

The minutes of the Special Board Meeting of November 21, 2007, were approved as presented.

CORRESPONDENCE:

- Announcement of Legislative Workshop, January 24, 2008.

FINANCIALS:

Vouchers #12001 through #12089 in the amount of \$119,732.30 were presented for approval. **Commissioner Gustafson moved to accept the payables in the amount of \$119,732.30 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

GENERAL ADMINISTRATION:

Chief's Report

Chief Romines expressed condolences to the Skaggs family for the recent loss of Barbara Skaggs' father who passed away on November 29, 2007.

Station No. 21-0. Chief Romines presented the final report from Robinson Noble Saltbush on the remediation project. The report also outlined the recommended next steps to be taken to obtain a No Further Action Necessary certificate from the Department of Ecology – digging and one-year monitoring of eight wells. The estimated bid cost would be upwards of \$50,000 for the digging, monitoring and testing.

Chief Romines stated that once the bid specs were written they would be presented to the Board for their final go-ahead, which would probably occur in January.

Special Board Meeting. Chief Romines reminded the Board that the December 24, 2007 Regular Meeting has been canceled and a Special Meeting will be held December 20, 2007, beginning at 5:45 p.m.

Position Title. Chief Romines recommended that the position title of our new public prevention employee be "Education Specialist", which was suggested by PPEO Merdian-Drake. The Board concurred with the title. Chief Romines also stated that

there would be a job description available to the Board at the December 20th meeting for their review.

Chief's Interview. Chief Romines asked if a Board member would be available to assist him with the Chief's Interviews element of the Lieutenant testing process on December 18, 2007, beginning at 9:00 a.m. Commissioner Gustafson stated he would be available to assist.

Multicare Contract. Chief Romines requested Board approval to allow him to sign a contract with Multicare, which would allow our fire fighter/paramedics to go to the hospital to acquire certain skills; i.e., intubations, needed for their certifications. He stated that Attorney Quinn has approved the contract.

Commissioner Skaggs moved the approval of Chief Romines to sign the contract with Multicare, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

PPEO Report

Public Prevention Education Officer Myra Merdian-Drake apologized for not having a written report prepared for the Board – she has been on vacation. Santa Night is this Wednesday at Station No. 21-1, 6:00 p.m. Also, Santa will be visiting Kapowsin this Friday and Brouillett next Monday. She reported that Wanda has already been doing some teaching at the schools and is in the process of doing ride-alongs with each shift to familiarize herself with the staff and the staff with her.

NEW BUSINESS

Resolution No. 687, Authorizing Specific Transport Account be Written Off, was read into the record by District Secretary Hale.

Commissioner Gustafson moved to approve Resolution No. 687, Specific Transport Account be Written Off, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Resolution No. 688, Open Public Board Meetings to Include Participation by Telephone, was read into the record by District Secretary Hale.

Commissioner Gustafson moved to approve Resolution No. 688, Open Public Board Meetings to Include Participation by Telephone, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Chief Romines asked for clarification as to the intent of the Resolution – that two Board Members must still be physically present at Board Meetings and only one could be present by telephone. The Board concurred that is the intent with the passage of this resolution, that there must be a quorum physically present.

OTHER BUSINESS

None

GOOD OF THE ORDER/PUBLIC INPUT

Commissioner Pierson stated that the Education Committee has finalized the agenda for the two upcoming Washington State Fire Commissioners' Conferences held in Ocean

Shores and Lake Chelan. The a.m. session will be an ethics/behavior class and the p.m. session will be on contacting legislators and making an impact with them.

Commissioner Skaggs thanked Graham Fire & Rescue and Deputy Chief Franz for all the hard work that went into fighting the battle of small building lot sizes. He stated that the State Association is now going to join in the battle.

EXECUTIVE SESSION

Commissioner Pierson announced a 10-minute Executive Session under RCW 42.30.140, Grievance Hearing, with no business to follow. Executive Session was announced as beginning at 7:30 p.m.

An announcement was made at 7:40 p.m. to extend the Executive Session for another 10 minutes.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:30 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary