

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
February 25, 2008**

CALL TO ORDER

Commissioner Skaggs called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Gerald W. Gustafson, Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Deputy Chief Gary Franz, Assistant Chief Tony Judd, and District Secretary Kathy Hale.

Absent: Fire Chief Reggie Romines, Assistant Chief Ryan Baskett, Assistant Chief Oscar Espinosa and Public Prevention Education Officer Merdian-Drake had excused absences.

Commissioner Skaggs led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of February 11, 2008, were approved as presented.

CORRESPONDENCE:

- Copy of e-mail from a citizen thanking Fire Fighter/Paramedic Casey Hill for care given to her daughter.
- Retirement/Party Invitation for Richard Bleecker, Fire Chief University Place Fire Department, March 15, 2008, 6:00 p.m.
- Retirement/Party Invitation for Merle Frank, Fire Chief Puyallup Fire Department, February 28, 2008, 5:00 p.m.
- Letter from Department of Ecology regarding the soils remediation of Station 21-0.

FINANCIALS:

Vouchers #2072 through #2173 in the amount of \$383,373.04, Account Transfers in the amount of \$328,715.53 for a total of \$712,088.57 of which \$463,669.49 was for Payroll and \$248,419.08 was for Payables.

Commissioner Pierson moved to accept the payables in the amount of \$712,088.57 after proper auditing. Commissioner Gustafson seconded the motion. Motion carried unanimously.

GENERAL ADMINISTRATION:

Chief's Report

Deputy Chief Franz introduced Marcus Edmunds, our new Information Technician Assistant, to the Board. The Board welcomed Marcus and presented him with a Department coin.

Deputy Chief Franz informed the Board that Assistant Chief Espinosa, Battalion Chief Jensen and Training Secretary Greco were attending the Washington State Training Officers' Conference this week in Wenatchee. They will be back in the office on Wednesday.

Station No. 21-0 Remediation. Deputy Chief Franz updated the Board that the contract for well drilling had been received from the approved contractor, reviewed by legal counsel with minor changes made, followed by Chief Romines signing it. Well drilling will start tomorrow.

Fire Fighter Testing Process. Deputy Chief Franz reported that the written and assessment center portion of the testing process has been completed. Fifteen applicants will be going on to the workplace compatibility test and physical ability test. Chief's interviews are scheduled for March 4th. Deputy Chief Franz asked if one Board member would be available to help with the interviews. Commissioner Pierson replied that he would be available.

Graham Engine One. Deputy Chief Franz informed the Board that the clutch/pressure plate had been removed and sent to a rebuilder in Portland. There is a possibility that Graham One will be ready in April.

Bag Pipe. Deputy Chief Franz stated that three of our members are learning to play the bag pipes to participate in future fire service endeavors. Commissioner Skaggs suggested the District support their endeavor.

Training Report

Deputy Chief Franz presented the Training Report to the Board in the absence of Assistant Chief Espinosa for their review.

NEW BUSINESS

None

OTHER BUSINESS

Deputy Chief Franz presented the Board with a Volunteer Support Services application for their review, and recommended acceptance of Kathlene Brown as a member. The Board reviewed the application.

Commissioner Pierson moved the acceptance of Kathlene Brown as a Volunteer Support Services member with Graham Fire & Rescue. Commissioner Gustafson seconded the motion. Motion carried unanimously.

GOOD OF THE ORDER

Assistant Chief Judd informed the Board that six of the fifteen fire fighter/EMT applicants going forward in the testing process are volunteer members of Graham Fire & Rescue. He stated he is very proud of our training division for the quality of training our members receive.

Commissioner Pierson informed the other Board members that he will not be in attendance at the March 10, 2008 Regular Board Meeting, as he will be out of town.

EXECUTIVE SESSION

Commissioner Skaggs announced a 10-minutes Executive Session under RCW 42.30.110(1)(g), to evaluate qualifications of public employees or review their performance, with no business to follow. Executive Session was announced as beginning at 7:25 p.m.

An announcement was made at 7:35 p.m. to extend the Executive Session another 10 minutes.

An announcement was made at 7:45 p.m. to extend the Executive Session another 10 minutes.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:55 p.m.

Robert E. Skaggs, Commissioner

Kathy J. Hale, District Secretary