

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
March 12, 2007**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Verne M. Pierson, Commissioner Robert E. Skaggs, Commissioner Gerald W. Gustafson, Fire Chief Reggie Romines, Deputy Chief Gary Franz, Assistant Chief Tony Judd, Assistant Chief Ryan Baskett, Public Prevention Education Officer Myra Merdian-Drake, District Secretary Olivia Werner, and Administrative Assistant Kathy Hale.

Absent: None

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of February 26, 2007, were approved as written.

CORRESPONDENCE:

- A letter from the Washington State Association of Fire Marshals thanking the District for allowing Deputy Chief Franz to participate as one of the speakers for their Educational Day on February 28, 2007.

- A thank you letter from Bethel School District thanking the District for their donation of surplus firefighting gear to be used for training at Spanaway Lake High School.

FINANCIALS:

Vouchers #03054, #03062 in the amount of \$1,432.07 (Construction Fund), #03001 through #03053, #03055 through #03061, #03063 through #03066, #03067 through #03069 in the amount of \$148,114.84 (General Fund), for total payables of \$149,546.91 were presented for approval. **Commissioner Gustafson moved to accept payables in the amount of \$149,546.91 after proper auditing. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

GENERAL ADMINISTRATION:

Chief's Report.

Chief Romines informed that Board that the graduation of our four firefighters, from the 2007 Lakewood Recruit Academy, will occur on March 16, 2007, 6:00 p.m., at Clover Park High School, in the Performing Arts Auditorium. The 2007 Bates Recruit Academy Graduation will occur on March 23, 2007, on the Bates campus at 7:00 p.m.

Station 21-0 Remediation. A/A Hale reported that on Wednesday, March 14, 2007, testing will be conducted on site for contaminants. The north bay has been emptied to enable drilling the holes for soil testing. Commissioner Gustafson asked how many

holes will be drilled. A/A Hale answered that she did not know but the plan is to test small areas at a time to minimize the drilling.

Resolution No. 657. Chief Romines stated that he is recommending approval of Resolution No. 657, to establish a plan for Continuation of Government (COG) in the event of a disaster. Minor changes were made as discussed at the last Board Meeting. Attorney Quinn opined that for the short time an emergency appointment for Commissioner is needed, the District Secretary, whether a citizen or not, may be appointed.

Resolution No. 658. Chief Romines stated that he is recommending approval of Resolution No. 658, the surplus of 21-0 Inventory Items. Chief Franz wanted to recognize Lt. Todd Jensen and A Shift for their hard work in itemizing and logging all surplus items at Station 21-0. This process took almost two-months to complete. Commissioner Pierson directed staff to express the Board's appreciation for a job well done, to Lt. Jensen and A Shift.

Surplus SCBAs. Chief Romines informed the Board that with their approval he will direct staff to prepare a resolution for the next Board Meeting to surplus four Haz Mat SCBAs to Central Pierce Fire & Rescue. Commissioner Pierson asked if they would be used for training only. A/C Judd replied that he was not sure of the intended use. We have no use for them and Central Pierce will add them to their existing supply. The Board instructed staff to prepare the resolution for the next meeting.

Legislative Update. Chief Romines reviewed a memo received from the Washington Fire Chiefs with an update on HB 1223 and SB 5505, the Regional Hazardous Materials Team Bill, and HB 1822 and SB 5642, Safe Cigarettes Bill. Both bills died in the Finance Committee.

Graham One Engine. Chief McAfee, Riverside Fire & Rescue, has requested the use of our prevention/education engine at the 10th Annual Riverside Fire & Rescue Open-house. Chief Romines asked if this is an event the Board wanted us to participate in. Discussion was held on how to determine the number of events the District should participate in outside of our District. PPEO Meridian-Drake commented that Chief McAfee has asked us to attend their event in the past and Graham One was not ready. Commissioner Pierson added that the reason for the repair and upgrade to Graham One was to display the engine at events within the District and out of District. However, there will probably be many requests to use the engine and a decision to participate will be on a case by case basis. Commissioner Skaggs agreed with Commissioner Pierson and added that staff should be present with the engine for security if none is provided.

Chief Webb Retirement. Chief Romines said that he will not be able to attend the retirement party for Paul Webb, Fire Chief of Lakewood Fire District No. 2, on Saturday, March 31, 2007. He stated that he hoped Graham would be represented to honor Chief Webb who served 38 years in the fire service. Commissioner Pierson, Commissioner Skaggs, A/C Judd and A/C Baskett will try to attend.

PPEO Report. PPEO Meridian-Drake referenced her report and of special note is that Firefighter Georgia Daniels did it again! She won the annual stair climb benefiting the Leukemia/Lymphoma Society for the 10th year in a row. Congratulations Georgia!

The Great Escape Program is underway. The final results will be announced in April.

NEW BUSINESS

Resolution No. 657, a Resolution Establishing a Plan for Continuance of Government in the Event of a Disaster, was read into the record by D/S Werner. **Commissioner Skaggs moved to approve Resolution No. 657. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

Resolution No. 658, a Resolution Authorizing the Surplus of Station 21-0 Inventory Items, was read into the record by D/S Werner. **Commissioner Skaggs moved to approve Resolution No. 658. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

OTHER BUSINESS

Chief Romines handed out the monthly incident summary and medic unit destinations and response times to the Board. He explained that the response time is from the time Fire Comm picks up the 911 call until the first unit is on scene. D/C Franz interjected that the times shown are the average times not fractile times. Fire Comm is working with Districts to be able to report fractile times rather than averages to meet HB 1756 standards. Commissioner Pierson asked if the two volunteer stations were included in this summary. A/C Judd replied, yes.

GOOD OF THE ORDER/PUBLIC INPUT

A/C Judd mentioned that Firefighter Brandon Koth also participated in the stair climb event with Firefighter Daniels.

A/C Judd updated the Board on the progress of new recruits. Per the instructors, our recruits are doing a “stellar” job.

Commissioner Pierson stated that he will out of town Wednesday, March 14th to Wednesday, March 21st. Commissioner Gustafson also will be out of town from Wednesday, March 14th to Sunday, March 18th.

Commissioner Skaggs asked for a consensus for hanging the Station Dedication Plaque. All agreed that it should be hung inside. Staff will decide the best place to display it.

Commissioner Pierson asked for a status on the radio repair on Engine 2111. D/C Franz said that the factory has been made aware of the problem and is working on it. We also will be ordering a back up radio to be used as a standby radio.

EXECUTIVE SESSION

None.

ADJOURNMENT

With no further business, the meeting adjourned at 7:41 p.m.

Verne M. Pierson, Commissioner

Olivia H. Werner, District Secretary