

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
SPECIAL BOARD MEETING
May 24, 2007**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 5:00 p.m.

Attendance:

Present: Commissioner Verne M. Pierson, Commissioner Gerald W. Gustafson, Commissioner Robert E. Skaggs, Deputy Chief Gary Franz, Assistant Chief Tony Judd, Assistant Chief Ryan Baskett, District Secretary Olivia Werner and Administrative Assistant Kathy Hale.

Absent: Fire Chief Reggie Romines and Public Prevention Education Officer Myra Merdian-Drake had excused absences.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of May 14, 2007, were approved as written.

CORRESPONDENCE:

None

FINANCIALS:

Vouchers #05123 and #05173 (Construction Fund) in the amount of \$9,258.32, #05073 through #05122, #05124 through #05172, #05174 through #05186 in the amount of \$219,172.59, and payroll in the amount of \$414,310.31 for a total of \$642,741.22 were presented for approval. **Commissioner Skaggs moved to accept the payables in the amount of \$642,741.22 after proper auditing. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

GENERAL ADMINISTRATION:

Chief's Report

Deputy Chief Franz thanked Lynne Walters, Commissioner Skaggs and the Banquet Committee for putting on a wonderful awards banquet.

As a reminder – Fire Fighter Appreciation Day, hosted by the LeMay Car Museum, will be June 2, 2007.

Station No. 21-0. AA Hale reported that John Hildenbrand from Robinson Noble Saltbush, asked about using the Station site to train with some new locating instruments they just purchased. Mr. Hildenbrand will be using the equipment to try to locate our test wells and it will be at no charge to the District.

Assistant Chief Baskett presented the Board with ten qualifying bids for the salvage/demolition of the Station. He reported he contacted the low bid to verify their bid price, obtain references and copies of their license, which were received and reviewed.

He recommended awarding the bid to Pelland Company to include the alternative, removal of the concrete slab floor, in the amount of \$12,424.96, which includes tax.

Commissioner Gustafson moved to accept the low bid for the salvage/demolition, to include the alternative bid, of Station 21-0 in the amount of \$12,424.96. Commissioner Skaggs seconded the motion. Motion carried unanimously.

Part-time Clerical Position. Deputy Chief Franz reported that the part-time clerical position has temporarily been filled by Resident Fire Fighter Jill Cunningham.

Operating Instruction No. 208, Physical Training Policy. Deputy Chief Franz requested Board approval of Operating Instruction No. 208.

Commissioner Skaggs moved the approval of Operating Instruction No. 208, Physical Training, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.

Explanatory Statement. Deputy Chief Franz reviewed the proposed Explanatory Statement for the EMS Levy that will be in the voter's pamphlet. The Board had no changes.

Deputy Chief Franz announced that Citizens Bill Hicks and Nancy Hirschberger will be joining Wally Balmer on the "Committee For".

Commissioner Skaggs inquired if anyone has announced to be on the "Committee Against". Deputy Chief Franz answered that he was not aware of anyone.

Pile Up in Puyallup. Graham Fire & Rescue will be sending a three-member team to participate in this vehicle extrication training/competition. It will be held June 6th through the 10th.

Training Report. Assistant Chief Judd presented the Board with the training report. He pointed out that on June 2, 2007, there will be held a Volunteer Family Day and practical skills testing. This gives the families a close-up look at what the recruits have been training/learning the past several weeks in the academy.

Assistant Chief Judd also reported that Battalion Chief Espinosa is attending the National Fire Academy for the next two weeks.

NEW BUSINESS

None

OTHER BUSINESS

Resolution No. 671, Commending Olivia Werner for Her Years of Service to Graham Fire & Rescue, was read into the record by Commissioner Pierson. **Commissioner Skaggs moved to approve Resolution No. 671, Commending Olivia Werner for Her Years of Service to Graham Fire & Rescue, as presented. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

Deputy Chief Franz read, into the record, a letter from Fire Chief Romines to Olivia Werner expressing his heartfelt appreciation for her years of service, dedication and

commitment to Graham Fire & Rescue, its members and the area citizens. Olivia – you will be greatly missed by all!

GOOD OF THE ORDER/PUBLIC INPUT

None

EXECUTIVE SESSION

None

ADJOURNMENT

With no further business, the meeting was adjourned at 5:30 p.m.

Verne M. Pierson, Commissioner

Olivia H. Werner, District Secretary