

**GRAHAM FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS
REGULAR BOARD MEETING
July 9, 2007**

CALL TO ORDER

Commissioner Pierson called the meeting to order at 7:00 p.m.

Attendance:

Present: Commissioner Verne M. Pierson, Commissioner Gerald W. Gustafson, Assistant Chief Tony Judd, Assistant Chief Ryan Baskett, Administrative Secretary Michelle Greco and Public Prevention Education Officer Myra Merdian-Drake.

Absent: Commissioner Robert Skaggs, Chief Reggie Romines, Deputy Chief Gary Franz, and District Secretary Kathy Hale had excused absences.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

APPROVAL OF THE MINUTES:

The minutes of the Regular Board Meeting of June 25, 2007, were approved as written.

Commissioner Pierson announced that Resolution No. 676 would be addressed at this time in order to accommodate the badge pinning ceremony.

Resolution No. 676, Authorizing Promotions of Oscar Espinosa, Todd Jensen and Andy Faubion, was read into the record by Administrative Secretary Greco. **Commissioner Gustafson moved to approve Resolution No. 676, Promotions of Oscar Espinosa, Todd Jensen and Andy Faubion. Commissioner Pierson seconded the motion. Motion carried unanimously.**

BADGE PINNING

The Board announced the promotions of Oscar Espinosa to Assistant Chief, Todd Jensen to Battalion Chief, and Andy Faubion to Lieutenant. They were congratulated by the Board, staff, family and friends in attendance.

CORRESPONDENCE:

- Thank You Letter from Graham–Kapowsin High School thanking PPEO Merdian-Drake for her contribution to Graham–Kapowsin High School.
- Thank You Letter from a citizen to Fire Fighter Higgins and Fire Fighter/Paramedic Guthrie.
- Thank You Letter from a citizen to all that responded to their dryer fire.
- Thank You Letter from a citizen to Fire Fighter/Paramedic Davison, Fire Fighter/Paramedic Lund, Fire Fighter Williams, Fire Fighter Romines and Resident Fire Fighter Cunningham.

- Thank You Letter from a citizen to Lieutenant Jensen, Fire Fighter/Paramedic Stevenson, Fire Fighter/Paramedic Lund, and Resident Fire Fighter Zohn.
- An Invitation to the Frontier Park Lodge Dedication Celebration, July 12th.

FINANCIALS:

Vouchers #07005, #07054 (Construction Fund) in the amount \$15,376.53, #07001 through #07004, #07006 through #07053 in the amount of \$439,438.69, for a total of \$454,815.22 were presented for approval. **Commissioner Gustafson moved to accept the payables in the amount of \$454,815.22 after proper auditing. Commissioner Pierson seconded the motion. Motion carried unanimously.**

Commissioner Pierson stated he had approved the printing of the warrants earlier in the morning due to District Secretary Hale being out of town and the need for two people to verify and print vouchers.

GENERAL ADMINISTRATION:

Chief's Report

Station No. 21-0. Assistant Chief Baskett reported that the remediation for soil removal is going forward. The tank under the building is being removed from the site today by a professional company and once it has been cleaned and disposed of we will receive a certification letter. Commissioner Pierson asked if there were any leaks in the tank. Assistant Chief Baskett replied that soil samples were taken and indications are that there had been some minor leakage - after the tank was pumped and out of the ground some pin holes were seen.

Assistant Chief Baskett offered a special thank you to Roger Drake who used his equipment to lift the tank onto the disposal truck, thereby saving the Fire District approximately \$1,000.

The Board asked staff to send a note of thanks to Roger Drake.

Assistant Chief Baskett also reviewed with the Board the bid documents for the contaminated soil removal and replacement. The bid information will be in the newspaper beginning this Sunday the 15th of July, and will also run the 22nd of July. He is hoping to close the project out by the end of August.

Station No. 21-4. Assistant Chief Baskett reported that a meeting has been set for July 19, 2007, to meet with the contractor, site engineer, civil engineer and Architect to resolve some final issues. More to follow.

NEW BUSINESS

Frontier Park Dedication. Assistant Chief Judd announced that PPEO Merdian-Drake, Chief Franz and Chief Jensen will be attending the Ceremony representing the Fire District.

EMS Levy. Assistant Chief Judd reported that Chief Romines has been working on the EMS Levy and will give the Board a further update next meeting.

PPEO Report. Public Prevention Education Officer Merdian-Drake presented her monthly report to the Board. She thanked the Commissioners for attending the Eatonville 4th of July Parade; six out of eight of the Great Escape Contest winners attended and had a ball. She also reported one month from today will be the start of the Pierce County Fair.

Resolution No. 674, Authorizing a Checking Account for the Regional Hazmat Team, was read into the record by Administrative Secretary Greco. **Commissioner Gustafson moved to approve Resolution No. 674, Checking Account for the Regional Hazmat Team. Commissioner Pierson seconded the motion. Motion carried unanimously.**

OTHER BUSINESS

Assistant Chief Judd noted that our flags are at half staff for Fire Fighter Eric Lyons from the City of Kennewick Fire Department who died over the weekend. Our Fire District is sending an engine over to Kennewick for the funeral procession.

Commissioner Pierson stated that Chief Baskett, Commissioner Gustafson and himself are leaving for Pasco tomorrow for the Chiefs' Conference and will be back Thursday evening.

Commissioner Pierson informed the Board the Department of Emergency Management Meeting has been changed to August 21, 2007.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:25 p.m.

Verne M. Pierson, Commissioner

Kathy J. Hale, District Secretary