

**GRAHAM FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS  
REGULAR BOARD MEETING  
August 13, 2007**

**CALL TO ORDER**

Commissioner Pierson called the meeting to order at 7:00 p.m.

**Attendance:**

Present: Commissioner Verne M. Pierson, Commissioner Gerald W. Gustafson, Commissioner Robert E. Skaggs, Fire Chief Reggie Romines, Deputy Chief Gary Franz, District Secretary Kathy Hale and Public Prevention Education Officer Myra Merdian-Drake.

Commissioner Pierson led the Pledge of Allegiance and welcomed the audience.

**PRESENTATION:**

The Moseley Family was present to personally thank and express their gratitude to A-Shift for responding to an incident/accident involving Sharon. Matt Moseley presented the Board with a \$150 donation and expounded on how grateful he is to have his wife alive and doing well!

**APPROVAL OF THE MINUTES:**

**The minutes of the Regular Board Meeting of July 23, 2007, were approved as presented.**

**CORRESPONDENCE:**

- E-mail from Deputy Chief Franz regarding presentation by the Moseley Family at tonight's meeting.
- E-mail from Lynne Walters thanking members for their help at the Rice Memorial Service.
- Thank you letter from Richard Rice.
- Copy of a letter from Fire Chief Romines to the Rice Family.
- Fire Comm Budget Meeting announcement
- Invitation to the 42<sup>nd</sup> Military Police Brigade Meritorious Unit Citation and Iraqi Campaign Streamer Ceremony.

**FINANCIALS:**

Vouchers #08087 in the amount of \$15,360 (Construction Fund), #08001 through #08086 and #08088 through #08104 in the amount of \$106,826.68 (General Fund) for a total of \$122,186.68, were presented for approval.

**Commissioner Skaggs moved to accept the payables in the amount of \$122,186.68 after proper auditing. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

**GENERAL ADMINISTRATION:**

**Chief's Report**

Chief Romines stated he would turn the presentation of the Chief's Report over to Deputy Chief Franz as he had written the report.

Deputy Chief Franz reported he had visited with the Rice Family several times over the past week and was asked to convey how grateful the family is for all the help and support they have received from our members.

Deputy Chief Franz congratulated Matt Black for passing his paramedic requirements and receiving his State Certification.

Station No. 21-0. D/S Hale presented the Board with four bids for the soil removal. She explained that three bids were responsive and one was not. Following a review of the bids, it was the recommendation of Assistant Chief Baskett and John Hildenbrand of Robinson Noble to award the bid to NRC in the amount of \$79,800 plus tax. D/S Hale also explained that there will be approximately \$46,000 in trucking and disposal costs, with the District contracting directly with LRI Disposal, and presented a contract addendum from Robinson Noble in the amount of \$29,000 for soils testing, lab fees, monitor well installation and quarterly monitoring, preparing EPA reports and filing necessary paperwork with the State on the District's behalf. The approximate total, with tax, will be \$168,500 to finish the clean up.

**Commissioner Skaggs moved to accept the bid from NRC in the amount of \$79,800 plus tax, contract with LRI for trucks and disposal and sign the contract addendum with Robinson Noble for a total of \$168,500. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

Station No. 21-4. Deputy Chief Franz reported that the necessary documents had been filed with the County. We are waiting for their final approval.

Resource Numbering. Chief Franz announced that the Pierce County Fire Chiefs have adopted the new numbering system for response apparatus, with nearly 90% of the districts using Fire Comm coming onboard and changing over. He explained the new system will affect response apparatus only, not station numbers; i.e., our fire stations will remain 21-1, 21-2, etc. The change-over is slated to be completed on or about September 5, 2007.

Burn Ban. Deputy Chief Franz reported that the county-wide burn ban has been lifted indefinitely as a result of higher moisture content.

Letter of Gratitude. Deputy Chief Franz presented the Board with a letter that had been written to the City of Puyallup, Chief Ruth Obadal for her willingness to allow us to use their "rescue golf cart" for the Fair - ours had mechanical failure and was not working. He explained that staff will be checking into replacing the motor as there is money in this year's budget for repairs of the cart.

Operating Instruction No. 465, Water Rescue. Deputy Chief Franz asked the Board to review the draft water rescue operations for their next Board Meeting.

Part-Time Clerical. D/S Hale reported that an announcement had gone out to fill the part-time clerical position. The application period will close August 16<sup>th</sup>.

Chief Romines asked the Board to approve filling the position on a temporary basis to help in the Training Division, until the permanent employee can be hired. There is immediate work that needs to be performed. He asked to expend up to \$500.

**Commissioner Skaggs moved to approve hiring a temporary employee for the part-time clerical position. Commissioner Gustafson seconded the motion. Motion carried unanimously.**

Elections. Deputy Chief Franz reminded the Board that Pierce County Elections will be using our facility, Station No. 21-4, as a public polling place on August 21, from 6:00 a.m. until 10:00 p.m.

PPEO Report. Public Prevention Education Officer Merdian-Drake apologized for not having a written report for the Board – the Fair has kept her very busy the past week. She reported the Fair was a great success, with the District winning 1st for Best Education display and 3<sup>rd</sup> for Scene Decoration. She thanked each Board member for all their long hours of help!

As a reminder – the Annual Explorer Banquet is September 6<sup>th</sup> beginning at 6:00 p.m. and the Scout Camp is scheduled for September 7<sup>th</sup>.

#### **NEW BUSINESS**

Resolution No. 679, Authorizing Specific Transport Accounts Be Written Off, was read into the record by District Secretary Hale.

**Commissioner Gustafson moved to approve Resolution No. 679, Authorizing Specific Transport Accounts Be Written Off, as presented. Commissioner Skaggs seconded the motion. Motion carried unanimously.**

#### **OTHER BUSINESS**

Chief Romines presented the Board with a proposed 2008 Budget Schedule for their review. He asked that Board members contact D/S Hale for approval or needed changes.

Commissioner Pierson inquired about the District selling child helmets to the public on a regular basis. Discussion followed about the fit-training needed and space availability for ongoing inventory. Chief Romines stated that staff will do further research and bring back a recommendation during the budget process.

#### **ADJOURNMENT**

**With no further business, the meeting was adjourned at 8:00 p.m.**

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Verne M. Pierson, Commissioner

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Kathy J. Hale, District Secretary